

# **Saffron Community Meeting**

**DATE:** Monday, 30 November 2015  
**TIME:** 6:00 pm  
**PLACE:** Hazel Community Primary School,  
Hazel Street, Leicester, LE2 7JN

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Elly Cutkelvin  
Councillor Bill Shelton**

## Conduct Guidance

The behaviour of people at ward community meetings is important to the success of the meeting. Everyone attending today's meeting is kindly asked to comply with the following arrangements:

- Respect the views of others
- Keep to the Agenda
- One person speaks at a time
- Keep disruption to the minimum (mobile phones on silent) and no side discussions

If anyone does not comply with the guidance, they may be warned that they may be asked to leave the meeting.

## Making Meetings Accessible to All

**Access** – Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Support Officer on the number given below. If you feel you may not be able to hear what's being discussed at a meeting please contact the Democratic Support Officer on the number below.

### Braille / Audio tape / Translation

If you require this please contact the Democratic Support Officer (production times will depend upon equipment/facility availability).

**Social Media** - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. If you wish to film proceedings at a meeting please let us know as far in advance as you can so that it can be considered by the Chair of the meeting who has the responsibility to ensure that the key principles set out below are adhered to at the meeting.

Key Principles. In recording or reporting on proceedings you are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted ;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

## **1. INTRODUCTION**

The Chair will introduce those present and make any necessary announcements.

The Chair and any other Councillors who are present will make any declarations as required by the Councillors' Code of Conduct.

## **2. APOLOGIES FOR ABSENCE**

## **3. ACTION LOG**

**Appendix A**

Attached for information is the Action Log from the last Saffron Ward community meeting on 23 September 2015.

## **4. COUNCILLORS' UPDATE**

Councillors will provide an update on ward information.

## **5. POLICE ISSUES UPDATE**

Officers from Leicestershire Police will be at the meeting to provide an update on police issues in Saffron Ward.

## **6. CITY WARDEN**

The City Warden will give an update on issues in Saffron Ward.

## **7. WALNUT STREET MURAL**

An officer from the Council will be present to discuss options with regards to the replacement of the Walnut Street Mural.

## **8. WARD COMMUNITY BUDGET**

**Appendix B**

**Councillors are reminded that under the Council's Code of Conduct they should declare any interest they may have in budget applications.**

- a) An update will be given on the Ward Community budget; and
- b) A list of grant applications submitted for consideration at this meeting is attached.

## 9. ANY OTHER BUSINESS

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information, please contact**

Mike Broad (Neighbourhood Development Manager)  
Phone Number: 0116 454 1836  
Email: Michael.Broad@leicester.gov.uk

or

Angie Smith (Democratic Support Officer)  
Phone Number: 0116 454 6354  
Email Address: angie.smith@leicester.gov.uk

Or

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Appendix A

## SAFFRON COMMUNITY MEETING

WEDNESDAY, 23 SEPTEMBER 2015

Aylestone Leisure Centre, 2 Knighton Lane East, Leicester, LE2 6LU

Present: Councillor Cutkelvin  
Councillor Shelton

<b>NO</b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
1.	<b>INTRODUCTIONS &amp; APOLOGIES</b>	<p>Councillor Cutkelvin took the Chair and welcomed those present. Introductions were made.</p> <p>Apologies were received from Sue and Herbert Eppel, (Friends of St Marys' Allotments), and Jean Wynde (Grasmere Street)</p> <p>Cllr Cutkelvin displayed a new ward map for Saffron, and explained there were three distinct areas as the ward now covered an area from the Pork Pie Library on Southfields Drive, down to the behind Leicester Royal Infirmary.</p>
2.	<b>ACTION LOG</b>	<p>The Action Log of the previous meeting held in Freeman Ward on 19<sup>th</sup> March 2015 was agreed as a correct record.</p> <p><u>Matters Arising:</u></p> <p>Minute 38, d) Tic-Toc Park Play Equipment To note the item would be reported on at a future Saffron CM</p>
3.	<b>COUNCILLOR'S REPORT</b>	<p>Councillors reported the following:</p> <ul style="list-style-type: none"><li>• The City has successfully bid for £3.2million from the Prime Minister's Challenge Fund, to set up seven-day week primary care services in four areas of the city.</li><li>• Dementia diagnosis rate in the city had reached 80%, which superseded the target of 60%. Residents to inform Councillors if friends/relatives had experienced issues.</li><li>• Information was available at the meeting on:<ul style="list-style-type: none"><li>○ Keep well this winter – a guide for older people, people with long term conditions</li></ul></li></ul>

and their carers or relatives. Find out more at [www.leicestercityccg.nhs.uk/keepwell](http://www.leicestercityccg.nhs.uk/keepwell)

- Leicester Ageing Together – an event on Thursday 1 October, 10am - 4pm, at Leicestershire County Cricket Club, Grace Road, to tackle the problems of social isolation and loneliness. For further information call Veena Chauhan on 0116 249 8850, or email [hello@leicesterageingtogether.org.uk](mailto:hello@leicesterageingtogether.org.uk)
- Ready to Switch – using the combined purchasing power of communities to negotiate cheaper prices with energy providers. Find out more at [www.readytoswitch.co.uk](http://www.readytoswitch.co.uk) or call Leicester City Council at 0116 4543780.

- Community Events

- MacMillan Coffee Morning – 23<sup>rd</sup> September 2015, Pork Pie Library
- Saffron Young Peoples' Project awards night – 21<sup>st</sup> October 2015.
- Make a Difference Day – a clean-up day will be held on 28<sup>th</sup> September, from 10.00am, starting at St Andrews Church, Jarrom Street. Everybody welcome.
- Saffron Summer Fete – the event was hugely successful, and was attended by the Lord Mayor.
- A Christmas event has been arranged at the Kingfisher Youth Centre, free for children living on Saffron Estate.
- 'Aladdin and his Magic Lamp' pantomime, Duncan Road WMC, 4<sup>th</sup> January 2016, 2.30pm and 7.30pm on the day. Entrance is £3 for adults and £2 for children.
- The City Mayor will hold a question time event at Pork Pie Library, to be arranged, October 2015.
- Councillors hold monthly surgeries in the St Andrews area, Pork Pie Library and Aylestone Leisure Centre.
- The Council was looking to procure items for an outdoor gym. The Landscape Development Manager for the Council to be invited to a future community meeting.
- Proposed traffic calming measures on Heathcott Road / Bloomfield Road were included in the Council's capital

programme. The junction at Saffron Lane / Knighton Lane East remained an area of concern.

Residents reported the following;

- Concern over the removal of one-way signs and lighting for signage on Marriott Road – the road was listed on the Council’s work programme for traffic and highways.
- Saffron Acres had recently used the Community Payback team for assistance with their food hub.
- Residents were looking at further play equipment for Neston Gardens.
- Issues with ASB on Bloomfield Road and mini moped nuisance would be reported to the next Police JAG event.
- Pupils of Knighton Primary School buried a time capsule in Knighton Fields Road Park. Aylestone Park Residents’ Association (APRA) chairman Alan Sturgess was present to deliver a speech.
- Following a recently approved planning application, Friends of St Marys Allotments and local residents were working closely with the environment team and developers to ensure the site was not over developed.
- Cllr Cutkelvin met with local police and the issue of derelict land behind flats on Clifton Road was raised. Councillors would bring it to the attention of officers.
- Eight community clean-up days were planned September to December end. Councillors to supply dates.
- Residents were concerned regarding the narrow walkway under the bridge on Knighton Lane East. Officers to explore options to improve the walkway, but were legally constrained.
- APRA had resubmitted a petition for residents parking. A previous consultation had resulted in a refusal for a scheme.

#### St Andrews Area

- Issues continued over the general upkeep of the area, bins on streets, fly tipping and dog fouling.
- Residents said landlords should be educated regarding furniture and rubbish left on streets following the departure of

		<p>students from premises.</p> <ul style="list-style-type: none"> <li>○ Councillors to work with City Wardens and resident groups to tackle issues.</li> <li>○ The mural on Walnut Street to receive an upgrade / seating. Councillors requested an update on what was previously agreed for the area.</li> </ul>
<b>4.</b>	<b>CITY WARDEN</b>	<p>Noel Cazley, City Warden was present. A leaflet of main issues is attached for information. All were asked to note the following:</p> <ul style="list-style-type: none"> <li>● Bins on streets was decriminalised last year. City Wardens were waiting for advice from the Council's legal section on how to tackle the problem, but would fall within community protection notices. Processes for dealing with commercial bins remained and could be enforced with the old procedure.</li> <li>● Japanese knotweed – an issue in the ward. Residents were advised removal has to be undertaken by a licenced operator.</li> <li>● Under Section 215 of the Town and Country Planning Act 1990, the owners of the site on Filbert Street would be asked to clean up the area, and the Council would suggest the installation of 6ft closed board fence around the site.</li> <li>● A garden on Saffron Lane would be cleared using Section 215 powers.</li> <li>● Issues could be reported via smart phone to City Wardens using the 'Love Leicester' app. For residents unfamiliar with using a smart phone, residents could continue to contact the Council or Ward Councillors directly.</li> <li>● It was reported the issue regarding LRI nurses who left the hospital site to smoke in residential areas had improved slightly.</li> <li>● Issues around dog control in the Knighton Lane area had been reported to police. Issues would be reported to the dog warden but CWs could issue a fixed penalty notice in controlled areas.</li> <li>● City Wardens have asked for weekly bulk collection address lists for the area, to assist with identifying fly tipping.</li> </ul>
<b>5.</b>	<b>POLICE ISSUES UPDATE</b>	<p>The Police were not present at the meeting.</p> <p>Simon Walter, Community Engagement Officer, gave details of the free breakfasts and packed lunches</p>



		<p>given away at the Pork Pie Library during the summer holidays. The sessions were held for children who usually have school meals, and were run by Community Wellness at venues across the city. The project was funded from several areas, and a final evaluation was awaited from the Community Wellness Service. It was hoped the event would be repeated in the future.</p>
<p><b>6.</b></p>	<p><b>WARD COMMUNITY BUDGET</b></p>	<p>The meeting was informed that Ward Funding of £18,000 had been agreed at the beginning of the Municipal year.</p> <p>The following funding applications had been supported:</p> <ul style="list-style-type: none"> <li>• Parents and Teachers Marriott School – Summer Fete: £1,595</li> <li>• Saffron Board – Saffron Summer Fete: £1,200</li> <li>• Saffron Parent and Carer Forum – Hungry Caterpillar Book Event: £375 (Fast Track)</li> <li>• Saffron Management Board – Pantomime (Joint Bid with Eyres Monsell): £500</li> </ul> <p>A balance of £14,330 remained after the above funding applications had been approved.</p> <p>The following applications were discussed, and would be considered outside of the meeting:</p> <ul style="list-style-type: none"> <li>• Be a Buddy not a Cyber Bully – Elaine Tewley (Joint Bid with Eyres Monsell and Aylestone): funding request £600. Performing Arts project, to make people more aware of the issues of cyber bullying. Have received some lottery fund money. <b>SUPPORTED.</b></li> <li>• Equipment Purchase – Hunters FC (Joint Bid with Braunstone Park and Rowley Fields): funding request £529.67. Looking to set up two football teams. 90% of players were from Braunstone / Saffron areas. Caveat that should the group dissolve, the group to show where the equipment would be distributed. Request the applicant clarifies how the team advertise, evidence the players are from Saffron, where the team will practice and the equipment stored. Two options: <ul style="list-style-type: none"> <li>i) Await satisfactory response</li> <li>ii) Fast track £500 and provisionally approve <b>CONDITIONAL APPROVAL</b> the above to be noted.</li> </ul> </li> </ul>

		<ul style="list-style-type: none"> <li>• Time Capsule – APRA (Joint Bid with Aylestone): funding request £125. Members asked for the funding to be FRAST TRACKED for payment.</li> <li>• Representing Great Britain in European skating championships in Italy – Empress Roller Skating: funding request £300. Councillors and residents expressed concern that the group had previously received funding, and which would be a one-off payment. The application was NOT SUPPORTED, but Councillors requested feedback be given to the applicant, and to provide other funding details to the applicant.</li> </ul>
7.	<b>ANY OTHER BUSINESS</b>	<ul style="list-style-type: none"> <li>• Residents asked for a full re-surface of The Fairway, which suffered from potholes and patching – Councillor Cutkelvin to take up the issue.</li> <li>• Residents were informed walkabouts would be reinstated when the Council had more funding available.</li> <li>• Ms Chizor Onwuegbute, Ndigbo Leicestershire, was present to thank Councillors, and to provide feedback on a children’s daytrip to the seaside, for which community ward funding had been approved.</li> <li>• The next newsletter for APRA would include details on Christmas events.</li> </ul>
8.	<b>CLOSE OF MEETING</b>	The meeting closed at 8.18pm.

## CITY WARDEN SERVICE UPDATE

### **RUBBISH & FLY TIPPING ON PRIVATE LAND**

Rubbish on Private Land continues to be an issue in Safron. However, working with residents and other agencies we are trying to get areas cleared. Below is an example of the various fly tips/rubbish on Private/LCC land.



**If you have any issues that you would like to report then please speak to the City Wardens or contact the service on 0116 4541001**

## CITY WARDEN SERVICE

These are the main issues that the City Wardens can help with:

- Educating the public and raising awareness of environmental crimes

### **ENFORCEMENT ISSUES:**

- Littering
- Dog fouling & Dog Control Orders
  - Bins on the street (domestic and commercial)
- Free distribution of printed material
  - Fly posting



**NOEL CAZLEY**

Email: [city.warden@leicester.gov.uk](mailto:city.warden@leicester.gov.uk)

Website: [www.leicester.gov.uk](http://www.leicester.gov.uk)

Telephone: 0116 4541001

Facebook: Leicester City Wardens

Twitter: City Wardens

City Wardens,  
Phoenix House  
1 King Street  
Leicester,  
LE1 6RN

### **SAFRON WARD**

- Vehicles for sale on the road
- Repairing vehicles on the road
- Failure to produce waste transfer documents
  - Street litter control notices
    - Skips & Scaffolding
    - Spitting
    - Rubbish on private land



Leicester  
City Council

**CITY WARDENS WORKING WITH YOU TO IMPROVE THE CITY'S ENVIRONMENT**



## LOVE WHERE YOU LIVE

### Love where you live

As a Leicester City resident there are plenty of things you can do to help keep your neighbourhood clean and tidy:

- **Bring your bin in after collection day**
- **Book a Bulky Waste Collection if you need to get rid of large items**
- **Use a bin - don't drop litter**
- **Clear up after your dog**
- **Look after your home and garden**
- **Report problems like littering, fly tipping and graffiti**
- **Join in with local community clean-up events**

For more information contact the City Wardens on  
0116 454 1001 or email [city.warden@leicester.gov.uk](mailto:city.warden@leicester.gov.uk)



## LOVE OUR APP

With our new app you'll be able to let us know about any environmental problems and also access a wealth of council information from your smartphone or tablet.

### How does it work?

- 1. Download it** - Our free app is available for Android, Windows, Blackberry and iPhones. Simply visit your app store and search for Love Leicester.
- 2. Spot it** - Whether it's graffiti, litter, fly-tipping, dog fouling or another environmental problem, you can let us know about it.
- 3. Report it** - Take a picture of the problem and upload it using the app. You can tag the location and include other details so we can fix the issue quickly.
- 4. Fix it** - When you submit your report the details and picture will be sent to the right team who can fix the problem. They'll also be able to post a picture of what they've done.

As well as reporting problems, you can tell us what you like about Leicester. You can also find event listings, details of your nearest leisure centre, current consultations and easily get to our mobile friendly website for information on all council services.

The app is part of the Love Clean Streets network which is used by many councils. This means you can use it anywhere to report problems in other cities as well as Leicester, and the app will route your report to the right council.

It replaces the old One Clean Leicester app so if you already have this on your phone you'll need to uninstall it and download our new Love Leicester app.



